



SAPEKHATI COLLEGE

Internal Quality Assurance Cell (IQAC)

Co-Ordinator
Atul Chandra Gogoi
P.O. - Sapekhati
Dist- Charaideo (Assam), Pin-785692
Mobile No: 9954914956
mail- sapekhaticollege@gmail.com
Web- www.sapekhaticollege.in

Chairman
Dr. Kanaklata Konwar
Principal I/c
P.O.- Sapekhati
Dist-Charaideo (Assam), Pin-785692
Mobile No.: 9859326800
Email- sapekhaticollege@gmail.com
Web- www.sapekhaticollege.in

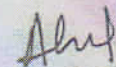
Proceeding of the IQAC Meeting

Today on 25/09/2015, a general meeting among the teaching, non-teaching staff and the student's body of the college with a view to discuss the preparation for inviting NAAC peer team in the coming days. The meeting was convened by the Chairperson of the IQAC of Sapekhati college who is also the Principal I/C of Sapekhati College.


As per request of the meeting the Principal of the College presided over the meeting. The IQAC Coordinator Mr. Atul Chandra Gogoi placed the agenda of the meeting with an elaboration on the matter to be discussed in the meeting. He informs all the members of the meeting that before going to prepare self study report of the College by the IQAC, it is necessary to constitute some important committees for various activities of the College. After threadbare discussion on the matter the meeting constituted a number committees such as...

1. Internal Semester Monitoring Committee
2. Examination Committee
3. Admission Committee
4. Library Committee
5. Sports Committee
6. Admission Committee
7. Routine Committee
8. UGC Building Construction Committee
9. Women Cell
10. Research Committee
11. Leave record Committee
12. Purchase Committee
13. Election Committee
14. Placement Committee
15. Grievances Redressal Committee
16. Anti-Ragging Committee
17. Campus Development Committee
18. Career and Counseling Committee

Co-Ordinator


Co-ordinator
IQAC
Sapekhati College

Chairman


Principal I/c
Sapekhati College

In the meeting the Principal has empowered the coordinator of the committees to design plan and policies for implementation the various activities of the College in the coming days. The coordinator however expresses his view about the problem faced by the faculty members in the college due to lack of separate room for each department. He requests the College authority to take initiative in this regard.

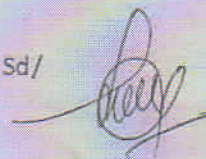
Mr. Hemanta Kr. Baruah, Vice Principal of the College points out in the meeting the problem arises in the College from the irregularities of Electric supply. He therefore request the college authority to arrange a generator in the College campus to sort out the problem.

The general meeting of the IQAC of the College adopts few resolutions on the basis of the discussion and suggestions.

Resolutions of the Meeting are-

1. After threadbare discussion on the matter the meeting adopts a resolution and urged the Principal to take necessary initiative to construct separate room for each department immediately with a view to create a positive academic environment.
2. The meeting unanimously resolved that the College authority has to take prompt measure to short out the electrification problem in the College campus by arranging a Generator.

Sd/



Chairman IQAC

Sapekhati College

Principal Uc

Sapekhati College



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Ref.No. SPKE/APPT/co-ordi/GC/2015/15

Date 25/09/2015

From-

Office of the Principal
Sapekhati College
P.O. Sapekhati
Dist. Charaideo
Assam-785692

To,

Mrs. Tulika Changmai, Assistant Professor, Department of Assamese, Sapekhati College

Sub:- Appointment as a coordinator of Grievances Committee, Sapekhati College.

Respected Sir/ Madam

I have the pleasure to inform you that as per decision of the General meeting of IQAC held on 25th September, 2015 you have been appointed as a coordinator of Grievance Committee of Sapekhati College for three years w.e.f. 25/09/2015

Hope you will accept this assignment and take responsibility for the same.

Members:

1. Dr. Kanaklata Konwar, Chairman.
2. Mrs. Tulika Changmai, Co-ordinator
3. Hemanta K. Baruah, Vice-Principal
4. Birendra Saikia, Assl. Prof.
5. Swabnam Chelie, (Jr. Office Assl.)
6. Kteshna Hazarika, G.S. (Student Union)
7. Pallabi Gogoi, Student Representative

Co-Ordinator
Co-ordinator
IQAC
Sapekhati College

Yours faithfully

Principal i/c
Sapekhati College

25/09/2015
Chairman
Sapekhati College



ANTI-RAGGING CELL
SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

Co-ordinator
Mr. Tridip Kr. Phukon
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692
Mobile No.-9854481698


Chairperson
Principal i/c
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692

Ref. No.....

Date:.....

Anti-Ragging Cell

1. Mr. Hemanta Kr. Baruah Chairperson
Principal i/c
2. Mr. Tridip Kr. Phukon Co-ordinator
Assistant Professor
3. Mr. Barun Saikia Member
Vice-principal
4. Dr. Dipankar Malakar Co-ordinator, IQAC
5. Mrs. Jira Prova Borah Member
Assistant Professor
6. Mr. Abhijit Dutta Member
Assistant Professor
7. Sri Rishi Raj Konwar Member
General Secretary, Students Union
8. Sri. Biswajit Changmai Member
President, Students Union Body


Co-Ordinator Anti-Ragging Cell
Sapekhati College


Principal i/c
Sapekhati College



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Ref. No. SPKC/ARW/01/17.....

Date: 05/02/2017

Anti Ragging Committee Report 2017-18

To Prevent , the menace of ragging and Maintain healthy personal relations among the students in Sapekhati College, Ragging is strictly forbidden in or outside the college campus . For this Purpose the Anti Ragging Committee has been actively functioning, on date 05-02-2017. an Anti Ragging committee has formed ,the committee consisted of the chairperson the principal i.c. Mr.Tridip Kr Phukon Co-ordinator . Mr Borun Saikia – Member. Co- ordinator IQAC , Mrs Jira Prava Borah Member , Mr Abhijit Dutta – Member, GeneralSecretary and President Student Union body – added as student members.From the very beginning the committee has been holding one meeting in every year.

Minutes of meeting Date-05/02/2017

Agenda of Meeting

1. To Review the case of ragging of any
2. To guide the day Scholar students
3. About anti-ragging.
4. Guidene to Hosteller .
5. Any other relevant subject of the time of meeting .

Minutes of meeting-

1. There is a no case regarding ragging of student .
2. All the member of committee visited to all hostels of the campus and guided students regarding the issue .
3. Subject to last meeting a notice was displayed on notice board and was circulated to students to fill on line anti-ragging form with in the time limit.

Mr. Tridip Kr Phukon
Co-ordinator
Anti-Ragging Cell
Sapekhati College

Signature of the Principal i/c
Principal i/c
Sapekhati College



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SAPEKHATI COLLEGE, SAPEKHATI
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Chairperson
Principal i/c
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692

Ref. No. S.P.K.C./A.R.M./O.T./18.....

Date: 21/03/2018

Anti-Ragging Committee Report (2018-2019)

Anti -Ragging cell

Minutes of Meeting (2018-2019) Dated- 21/03/2018

Agenda of Meeting

- 1.To review the case of ragging if any
- 2.To organized anti -ragging awareness programme.
- 3.Guidance to hostel students .
- 4.Any other relevant subject at the time of meeting .

Minutes of Meeting

- 1.Minutes of earlier meeting read by Mr Tridip kumar Phukon –coordinator Anti- ragging cell and approved by chairmen Principal i.c
- 2.There is no case regarding of students .
- 3.All the member of committee visit to the Hostel.

Mr Tridip Kr Phukon .
Co-ordinator
Anti-Ragging
cell

Co-ordinator Anti-Ragging Cell
Sapekhati College

Signature of the Principal i/c

Principal i/c
Sapekhati College



ANTI-RAGGING CELL
SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

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Mobile No.-9854481698

Chairperson
Principal i/c
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692

Ref. No. S.P.E.C./A.R.G./01/19.....

Date: 09-12-2019

Anti-Ragging Committee Report (2019-2020)

Anti-ragging cell

Minutes of Meeting Dated(2019—2020)

The Meeting of anti –ragging Committee was held in the office of vice Principal under the chairmanship of Principal i.c

Agenda of Meeting Dated—09-12-2019

- 1.To review the case of ragging if any .
- 2.To guide the day scholar students about anti-ragging .
- 3.Guidance to Hostel students.
- 4.Any other relevant subject at the time of meeting .

Minutes of meeting

- 1.Minutes of earlier meeting read by co-ordinator Mr Tridip Kumar Phukon and approved by honourable chairman Principal i.c
- 2.There is no case regarding the ragging of students.

Mr Tridip Kr Phukon
Co-ordinator
Anti-Ragging Cell
Sapekhati College
cell


Signature of the Principal i/c
Principal i/c
Sapekhati College



ANTI-RAGGING CELL
SAPEKHATI COLLEGE, SAPEKHATI
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Dist-Charaideo(Assam),Pin-785692
Mobile No.-9854481698

Chairperson
Principal i/c
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692

Ref. No... SPKC/ARG/01/21.....

Date... 10-10-2021.....

Anti- Ragging Committee Report (2021-2022)

Anti-ragging cell

Minute of meeting (2021—2022) Dated-10-10-2021

Agenda of meeting –

- 1.To review any case of ragging .
- 2.To organized a awareness programme to the students of the college.
- 3.Any other relevant subject.

Minutes of meeting –

- 1.Minutes of earlier meeting read by co-ordinator Mr Tridip kumar phukon and approved by honourable chairman Principal i.c
- 2.There is no case regarding the ragging.
- 3.Subject to last meeting a notice was displayed on notice board and circulated to studnts to fill online anti-ragging form with in the limit time .

Mr Tridip Kr Phukon
Co-ordinator Anti-Ragging Cell
Sapekhati College
Anti-Ragging

[Signature]
Signature of the Principal i/c
Principal i/c
Sapekhati College



GRIEVANCES REDRESSAL COMMITTEE SAPEKHATI COLLEGE

Coordinator

Tulika Changmai
P.O.:Sapekhati
Dist:Charaideo, Assam, Pin:785692
M.No.:8638062248
Email Id:tulika.phukon@gmail.com
Web.-www.sapekhaticollege.in

Chairperson

Mr.Hemanta Kr. Baruah
Principal I/c
P.O.:Sapekhati
Dist.:Charaideo, Assam
Pin:785692
M.No.:9678316844

ABOUT GRC

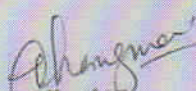
The Grievances Redressal Committee of Sapekhati College has formed on 25th September 2015. The Committee consisted of the Chairperson, the Principal of College; the Coordinator Mrs. Tulika Changmai, Asst. Prof. ,Dept. of Assamese along with four teacher members- Vice-Principal; Asst. Prof of Pol. Science Dept. Mr. Barun Saikia; Coordinator of IQAC ,Mr. Atul Ch. Gogoi and LD Mrs. Swabnam Chetia. G.S of Student Union Body and one female member of Student Union Body was added as student members. From the very beginning the Committee has been holding two meeting in every year. Extensive discussion has been holding on certain issues relating to academic activities. As the College is rural based and it has so many weakness, grievances are redressed on priority basis.

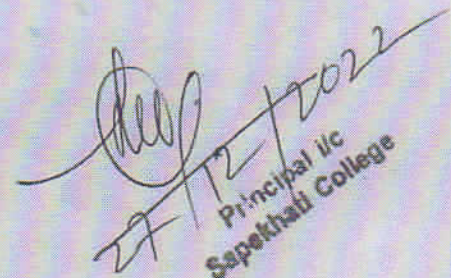
The Committee is working for redressed of different grievances reported by students and staff of College regarding desks-benches, black-board, electric fans, books etc. Generally the students do not approach the Cell formally. Rather complaints are made verbally by a section of the students. So, the members of the Committee interact with the students regarding their problems. On the year of 2017 as per discussion of the GRC Committee and urged by the teaching staff ,Dr. Dipankar Malakar ,Asst. Prof. of Sapekhati College and his family donated the running water facility for the College. Apart from that on the year of 2020 and 2021 as per appealed from the students, 4 nos. of Ladies toilets and the Girls' common room had constructed.

The Committee is reconstituted time to time to look after the grievances of the students. On the year of 2021, the Principal of College has changed and new Principal Mr. Hemanta Kr. Baruah has took place of the Chairperson of the Committee. At present the Committee is working for redressal of different types of grievances reported by the students and college staff.

Committee Members of 2021-2022 are as follows:

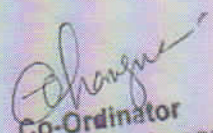
1. Mr. Hemanta Kr. Baruah, Principal as Chairperson of GRC
2. Mrs. Tulika Changmai, Assistant Professor, Head, Dept. of Assamese, as Coordinator/Convenor
3. Mrs. Anjali Saikia, Assistant Professor, Dept. of Economics
4. Mr. Abhijit Dutta, Assistant Professor, Dept. of English
5. Sri Rishiraj Konwar, G.S., Student Representative
6. Miss Rimpay Borah, Student Representative



Co-Ordinator
Grievance and Redressal Cell
Sapekhati College


27/12/2022
Principal I/c
Sapekhati College

Aims and objectives of the Committee

1. Encouraging the students to express their grievances or problems freely without any fear.
2. Develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.
3. Students can put in writing of their grievances in the Complaint box installed in front of the Administrative Block.
4. Advising the students of the College to respect the right and dignity of one another.
5. Advising all staffs to be Affectionate to the students.


Co-Ordinator
Grievance and Redressal Cell
Sapekhati College


27/12/2022
Principal
Sapekhati College



GRIEVANCES REDRESSAL COMMITTEE SAPEKHATI COLLEGE

Coordinator

Tulika Changmai

P.O.:Sapekhati

Dist:Charaideo,Assam,Pin:785692

M.No.:8638062248

Email id:tulika.phukon@gmail.com

Web.-www.sapekhaticollege.in

Chairperson

Mr.Hemanta Kr. Baruah

Principal I/c

P.O.:Sapekhati

Dist:Charaideo,Assam

Pin:785692

M.No.:9678316844

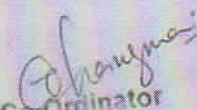
MINUTES OF GRC

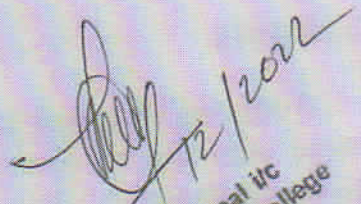
20-09-2017

Today on 20th September 2017, Wednesday GRC of Sapekhati College holds its meeting to discuss some important issues. Chaired by the Principal the objective of the meeting was stated by the convener Mrs. Tulika Changmai.

Decision Taken

1. Repairing of Electric fans.
2. Installation of Running Water.


Co-Ordinator
Grievance and Redressal Cell
Sapekhati College


Principal I/c
Sapekhati College



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Mr.Hemanta Kr. Baruah

Principal I/c

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Pin:785692

M.No.:9678316844

MINUTES OF GRC

28-02-2018

Today on 28th Feb'2018 , Wednesday GRC of Sapekhati College holds it meeting to discuss some Important issues. The proceeding of the previous meeting was placed and it was approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

Decision Taken

1.Reconstitution of GRC.

Action Taken

1. . Repairing of Electric fans.
2. Installation of Running Water

Tulika Changmai
Co-Ordinator
Grievance and Redressal Cell
Sapekhati College

Hemanta Kr. Baruah
Principal I/c
Sapekhati College

27-08-2018

Today on 27th Aug'2018 , Monday GRC of Sapekhati College holds it meeting to discuss some important issues. The proceeding of the previous meeting was placed and it was approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

Action Taken:1. Reconstitution of GRC.

Tulika Changmai
Co-Ordinator
Grievance and Redressal Cell
Sapekhati College

Hemanta Kr. Baruah
Principal I/c
Sapekhati College



GRIEVANCES REDRESSAL COMMITTEE SAPEKHATI COLLEGE

Coordinator

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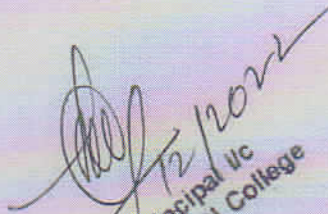
Chairperson

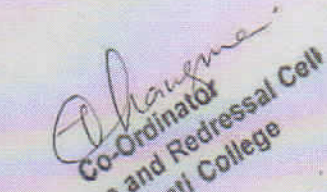
Mr.Hemanta Kr. Baruah
Principal i/c
P.O.:Sapekhati
Dist.:Charaideo,Assam
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M.No.:9678315844

MINUTES OF GRC

11-03-2019

Today on 11th March 2019, Mondayday GRC of Sapekhati College holds it meeting with the newly elected members. The proceeding of the previous meeting was placed and it was approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.


27/12/2022
Principal i/c
Sapekhati College

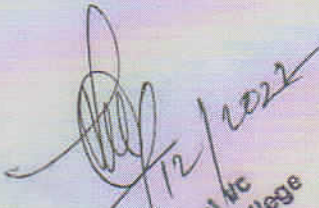

Co-Ordinator
Grievance and Redressal Cell
Sapekhati College

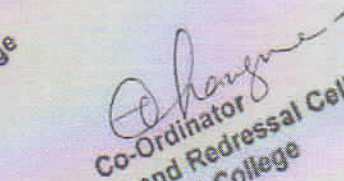
16-09-2019

Today on 16th Sept 2019 Monday, GRC of Sapekhati College holds it meeting to discuss some important issues. The proceeding of the previous meeting was placed and it was approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

Decision Taken

1. Renovation of Classrooms.
2. Purchase of Desk-Benches.


27/12/2022
Principal i/c
Sapekhati College


Co-Ordinator
Grievance and Redressal Cell
Sapekhati College



GRIEVANCES REDRESSAL COMMITTEE SAPEKHATI COLLEGE

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M.No.:9678316844

MINUTES OF GRC

07-02-2020

Today on 7th Feb' 2020, Friday, GRC of Sapekhati College holds it meeting to discuss some important issues. The minutes of the previous meeting was placed and it was approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

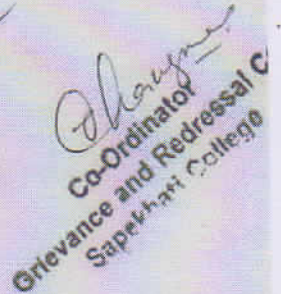
Decision Taken

- 1.Repairing of Girls' urinal.

Action Taken

1. Renovation of Classrooms.
2. Purchase of Desk-Benches.


27/12/2022
Principal i/c
Sapekhati College



Co-Ordinator
Grievance and Redressal Cell
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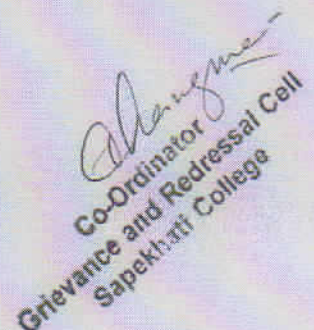
10-11-2020

Today on 10th November 2020, Tuesday, GRC of Sapekhati College holds it meeting to discuss some important issues. The minutes of the previous meeting was placed and it was approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

Action Taken:

1. Reconstitution of GRC.


27/12/2022
Principal i/c
Sapekhati College


Co-Ordinator
Grievance and Redressal Cell
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GRIEVANCES REDRESSAL COMMITTEE SAPEKHATI COLLEGE

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MINUTES OF GRC

07-02-2020

Today on 7th Feb' 2020, Friday, GRC of Sapekhati College holds its meeting to discuss some important issues. The minutes of the previous meeting were placed and they were approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

Decision Taken

- 1.Repairing of Girls' urinal.

Action Taken

1. Renovation of Classrooms.
2. Purchase of Desk-Benches.


27/12/2021
Principal i/c
Sapekhati College

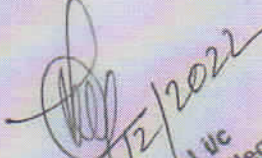

Co-ordinator
Grievance and Redressal Cell
Sapekhati College

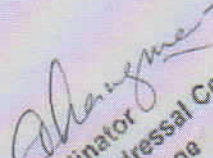
10-11-2020

Today on 10th November 2020, Tuesday, GRC of Sapekhati College holds its meeting to discuss some important issues. The minutes of the previous meeting were placed and they were approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

Action Taken:

1. Reconstitution of GRC.


27/12/2021
Principal i/c
Sapekhati College


Co-ordinator
Grievance and Redressal Cell
Sapekhati College



GRIEVANCES REDRESSAL COMMITTEE SAPEKHATI COLLEGE

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M.No.:9678316844

MINUTES OF GRC

19-01-2021

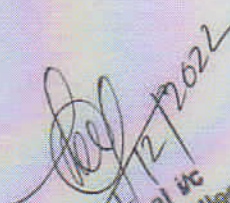
Today on 19th January 2021, Tuesday, GRC of Sapekhati College holds its meeting to discuss some important issues. The minutes of the previous meeting were placed and they were approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

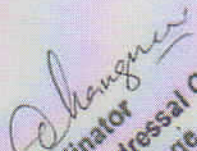
Decision Taken

1. Construction of Girls' Common Room.

Action Taken:

1. Construction of 4 nos. of Girls' urinal.


Principal i/c
Sapekhati College


Co-Ordinator
Grievance and Redressal Cell
Sapekhati College

12-11-2021

Today on 12th November 2021, Friday, GRC of Sapekhati College holds its meeting to discuss some important issues. The minutes of the previous meeting were placed and they were approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

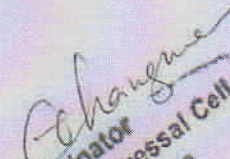
Decision Taken

1. Purchase of Desk-Benches
2. Allotment of Classrooms
3. New GS and Girls' Common Room Secy. are added as student representatives.

Action Taken

1. Construction of Girls' Common Room.


Principal i/c
Sapekhati College


Co-Ordinator
Grievance and Redressal Cell
Sapekhati College



GRIEVANCES REDRESSAL COMMITTEE SAPEKHATI COLLEGE

Coordinator

Tulika Changmai
P.O.:Sapekhati
Dist:Charaideo,Assam,Pin:785692
M.No.:8638062248
Email id:tulika.phukon@gmail.com
Web:-www.sapekhaticollege.in

Chairperson

Mr.Hemanta Kr. Baruah
Principal i/c
P.O.:Sapekhati
Dist.:Charaideo,Assam
Pin:785692
M.No.:9678316844

04-02-2022

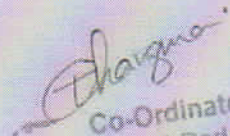
Today on 4th Feb'2022, Friday, GRC of Sapekhati College holds it meeting to discuss some important issues. The minutes of the previous meeting was placed and it was approved unanimously. Chaired by the Principal the objective of the meeting was stated by the Coordinator Mrs. Tulika Changmai.

Decision Taken

1. Replacement of Microphone set
2. Replacement of blackboard and stands
3. Purchase of Chairs for teachers Common Room

Action Taken

1. Purchase of Desk-Benches
2. Allotment of Classrooms


Co-Ordinator
Grievance and Redressal Cell
Sapekhati College


Principal i/c
Sapekhati College



SAPEKHATI COLLEGE Internal Quality Assurance Cell (IQAC)

Co-Ordinator

Dr. Dipankar Malakar

P.O.- Sapekhati

Dist- Charaideo (Assam), Pin-785692

Mobile No.: 8822167788

Email- sapekhaticollegeiqac@gmail.com

Web -www.sapekhaticollege.in

Chairman

Mr. Hemanta Kr. Baruah

Principal i/c

P.O.- Sapekhati

Dist-Charaideo (Assam), Pin-785692

Mobile No.: 9678316844

Email- sapekhaticollege@gmail.com

Web- www.sapekhaticollege.in

Ref.No.....

Date.....

Proceeding of IQAC meeting

On 25th October 2021, Monday, a general meeting of IQAC is held to discuss and review the developments regarding the accreditation of the college by NAAC. The meeting has been presided over by the chairperson of IQAC. Co-ordinator of IQAC discussed and mentioned the ongoing developments and initiatives for NAAC assessment. He also informed the re-formation of Anti-sexual Harassment Committee. The meeting has adopted few resolutions.

Resolution 1: Anti-sexual Harassment Committee renamed/reformed as Internal Complaint Committee.

Resolution 2. To asses/analyze the feedback forms collected from the students.


Principal i/c
Sapekhati College



SAPEKHATI COLLEGE Internal Quality Assurance Cell (IQAC)

Co-Ordinator

Dr. Dipankar Malakar

P.O.- Sapekhati

Dist- Charaideo (Assam), Pin-785692

Mobile No.: 8822167788

Email- sapekhaticollegeiqac@gmail.com

Web -www.sapekhaticollege.in

Chairman

Mr. Hemanta Kr. Baruah

Principal i/c

P.O.- Sapekhati

Dist-Charaideo (Assam), Pin-785692

Mobile No.: 9678316844

Email- sapekhaticollege@gmail.com

Web- www.sapekhaticollege.in

Ref.No.....SPKC/APPT./COORDINATOR/ICC/2021/BD/184/01

Date.....01/11/2021

To

Dr. Bijumoni Dutta

Assistant Professor, Dept. of Assamese

Sapekhati College

Sub: Appointment as Co-ordinator of Internal Complaint Committee

Sir/ Madam

I have the honour to appoint you as Coordinator of Internal Complaint Committee of Sapekhati College for three years w.e.f. 01-11-2021

Hope you will take responsibility

With thanks.

Yours faithfully

Principal i/c

Sapekhati College
Sapekhati Sapekhati College



INTERNAL COMPLAINT COMMITTEE

SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

Co-ordinator

Dr. Bijumoni Dutta

P.O.-Sapekhati

Dist-Charaideo(Assam),Pin-785692

Mobile No.-9954905283

Email- neogbijumoni@gmail.com

Web.-www.sapekhaticollege.co.in

Chairperson

Mr. Barun Saikia

Vice- Principal

P.O.-Sapekhati

Dist-Charaideo(Assam),Pin-785692

Mobile No.-8134027314

Email- barunsaikiaspke@gmail.com

Ref. No.....

Date: 25/01/2023.

Internal Complaint Committee

- | | |
|----------------------------|-----------------|
| 1. Mr. Barun Saikia, | Chairperson |
| Vice-principal | |
| 2. Dr. Bijumoni Dutta, | Coordinator |
| Assistant Professor | |
| 3. Sri Hemanta Kr. Baruah, | Member |
| Principal i/c | |
| 4. Dr. Dipankar Malakar, | Member |
| Co ordinator IQAC | |
| 5. Mrs. Jira Prova Borah, | Member |
| Assistant Professor | |
| 6. Mrs. Ritamoni Chutia, | Member |
| Assistant Professor | |
| 7. Dr. Chandra Borah, | Member |
| Assistant Professor | |
| 8. Sri Tridip Kr. Phukon, | Member |
| Assistant Professor | |
| 9. Mrs. Swabnam Chetia, | Member |
| Junior Assistant | |
| 10. Miss Gouri Hazarika, | Student Member |
| 11. Miss Nikita Kumari, | Student Member |
| 12. Miss Pahi Gogoi, | Student Member |
| 13. Mrs. Anima Saikia, | Guardian Member |
| 14. Mrs. Mamon Paul, | Guardian Member |
| 15. Mrs. Padma Gogoi, | Guardian Member |


Co-ordinator
Internal Complaint Committee
Sapekhati College
Sapekhati-785692


Chairperson
Internal Complaint Committee
Sapekhati College
Sapekhati-785692



INTERNAL COMPLAINT COMMITTEE
SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

Co-ordinator

Dr. Bijumoni Datta

P.O.-Sapekhati

Dist-Charaideo(Assam),Pin-785692

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Email- neogbijumoni@gmail.com

Web- www.sapekhaticollege.co.in

Chairperson

Mr. Barun Saikia

Vice- Principal

P.O.-Sapekhati

Dist-Charaideo(Assam),Pin-7856

Mobile No.-8134027314

Email- barunsaikia@sapekhaticollege.co.in

Ref. No.

Date:

Internal Complaint Committee

Anti-Sexual Harassment Committee also known as Internal Complaint Committee has been established by college to provide a healthy and friendly environment to the staff and students of the college. Internal Complaint Committee has well-developed guidelines and norms of UGC, NAAC and the Supreme Court. The Committee has various policies to uphold zero tolerance toward sexual harassment. The college has entrusted the task of developing principles and procedures for combating sexual harassment to this committee. The committee aims to prevent gender inequality, gender discrimination, sexual harassment and other acts of gender based violence by organizing awareness programmes, celebrating women's Day, Girl Child Day etc. for all the students. Following are the detail guidelines of the Committee-

Guidelines:

Composition of Anti- Sexual Harassment Committee/ Internal Complaint Committee –

1. The committee shall be headed by the Vice-Principal of the college as the 'Chairperson'.
2. The committee shall have two women faculty of the college, two male faculty of the college, one woman from non-teaching staff and three nominated girl student representatives.
3. The committee shall have the Principal as a representative from the management.
4. The committee shall include the IQAC Coordinator as a member of the Committee.
5. The committee shall include three parents of female students of the college.

Co-ordinator
Internal Complaint Committee
Sapekhati College
Sapekhati-785692

Chairperson
Internal Complaint Committee
Sapekhati College
Sapekhati-785692

INTERNAL COMPLAINT COMMITTEE

SAPEKHATI COLLEGE, SAPEKHATI

DIST-CHARAIDEO, PIN-785692(ASSAM)



Co-ordinator

Dr. Bijumoni Dutta

P.O.-Sapekhati

Dist-Charaideo(Assam),Pin-785692

Mobile No.-9954905283

Email- neogbijumoni@gmail.com

Web- www.sapekhaticollege.co.in

Chairperson

Mr. Barun Saikia

Vice- Principal

P.O.-Sapekhati

Dist-Charaideo(Assam),Pin-785

Mobile No.-8134827314

Email- barunsaikia@rediffmail.com

Ref. No.....


Date:.....


Aims and Objectives of the committee:

- i. Prevent discrimination and sexual harassment against women and female students of the college.
- ii. To address any harassment complaint.
- iii. To ensure a harassment free environment for all those who are studying and working in the college.
- iv. To ensure a well environment for students and staff of the institution.
- v. To ensure good habits and a healthy atmosphere around the college.
- vi. To organize gender related awareness programmes and legal awareness programmes in and around the College.

Strength of the committee:

1. The committee has the power to summon whiteness and call for documents or any information from any employee or student.
2. The committee has the power to recommend the action to be taken against aggressor.
3. The committee keeps link with the "Mahila Samitis" of Sapekhati and Sonari. It will take help from them in case of any critical position.


Co-ordinator
Internal Complaint Committee
Sapekhati College
Sapekhati-785692


Chairperson
Internal Complaint Committee
Sapekhati College
Sapekhati-785692



INTERNAL COMPLAINT COMMITTEE

SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

Co-ordinator
Dr. Bijumoni Dutta
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692
Mobile No.-9954905283
Email- neogbijumoni@gmail.com
Web.-www.sapekhaticollege.co.in

Chairperson
Mr. Barun Saikia
Vice- Principal
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692
Mobile No.-8134027314
Email- barunsaikiaspkc@gmail.com

Ref. No.....

Date:.....

Minute of Internal Complaint Committee

(2017-18)

26-06-2017

Today on 26th June 2017 Monday, Anti-Sexual Harassment Committee of Sapekhati College holds it's meeting to discuss some important issues for the session 2017-18. The proceeding of the previous meeting was placed and it was approved unanimously. The meeting was chaired by the Vice-Principal and the objective of the meeting was stated by the Co-ordinator of the committee.

Resolutions of the meeting

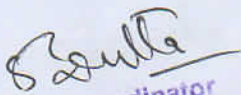
1. Issued a notice for the students to inform the authority if any form of harassment arises.
2. To ensure a harassment free environment.
3. To organize gender sensitization awareness programme

08-03-2018

Today on 8th March 2018 on Thursday Anti-Sexual Harassment Committee and Women Cell of sapekhati college was celebrated Women's Day on the college. An essay competition was also held on "Women Empowerment and Sexual abuse" among the students.

Outcome of the programme

1. To ensure a harassment free environment for all those who are studying or working in the institution.
2. To create an atmosphere that ensures gender equality and equal opportunities.


Co-ordinator
Internal Complaint Committee
Sapekhati College
Sapekhati-785692


Chairperson
Internal Complaint Committee
Sapekhati College
Sapekhati-785692
10-11-2022

INTERNAL COMPLAINT COMMITTEE

SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

Co-ordinator

Dr. Bijumoni Dutta

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Email- neogbijumoni@gmail.com

Web.-www.sapekhaticollege.co.in

Chairperson

Mr. Barun Saikia

Vice- Principal

P.O.-Sapekhati

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Mobile No.-8134027314

Email- barunsaiikiaspk@gmail.com

Ref. No.....

Date:.....

Minute of Internal Complaint Committee

(2018-19)

06-08-2018

Today on 6th August 2018 Monday, Anti-Sexual Harassment Committee of Sapekhati College holds it's meeting to discuss some important issues for the upcoming session. The proceeding of the previous meeting was placed and it was approved unanimously. The meeting was chaired by the Vice-Principal and the objective of the meeting was stated by the Co-ordinator of the committee.

Resolutions of the meeting

1. Issued a notice for the students to inform the authority if any form of harassment arises.
2. To ensure a harassment free environment.
3. To organize gender sensitization awareness programme.

10-08-2018

Today on 10th August 2018 Friday, an awareness programme was organized by Anti-Sexual Harassment committee on " Domestic Violence in India: Legislative Measures and strategies of prevention". Resource person of the meeting was Mr. Barun Saikia, HoD, department of Political Science, sapekhati college. The meeting was chaired by Vice-Principal cum chairperson of the Committee,

Outcome of the programme

1. Every student should aware on sexual harassment.
2. Gender related legal awareness is most important issues for the students



Co-ordinator
Internal Complaint Committee
Sapekhati College
Sapekhati-785692



Chairperson
Internal Complaint Committee
Sapekhati College
Sapekhati-785692

INTERNAL COMPLAINT COMMITTEE

SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

Co-ordinator
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Chairperson
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Vice- Principal
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Mobile No.-8134027314
Email- barunsaikiaspkc@gmail.com

Ref. No.....

Date:.....

Minute of Internal Complaint Committee (2019-20)

24-06-2019

Today on 24th June 2019 Monday, Anti-Sexual Harassment Committee of Sapekhati College holds its meeting to discuss some important issues for the session 2019-20. The proceeding of the previous meeting was placed and it was approved unanimously. The meeting was chaired by the Vice-Principal and the objective of the meeting was stated by the Co-ordinator of the committee.

Resolution of the meeting

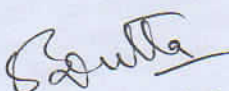
1. Notices were issued for the students to inform any form of harassment.
2. To create harassment free environment.
3. To organize awareness programme for the students to make them aware about gender issues.

02-08-2019

Today on 2nd August 2019 Friday, Anti-Sexual Harassment Committee of Sapekhati College organized an Awareness Programme on "Prevention of Sexual Harassment in Educational Institution". Principal, Vice-principal and Mr. Ranjan Gogoi, HoD, Department of Sociology were delivered speech on the topic.

Outcome of the programme

1. Every student should be aware on the sexual-harassment
2. To facilitate a safe environment that is free of sexual harassment


Co-ordinator
Internal Complaint Committee
Sapekhati College
Sapekhati-785692


Chairperson
Internal Complaint Committee
Sapekhati College
Sapekhati-785692



INTERNAL COMPLAINT COMMITTEE

SAPEKHATI COLLEGE ,SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

Co-ordinator
Dr. Bijumoni Dutta
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Chairperson
Mr. Barun Saikia
Vice- Principal
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692
Mobile No.-8134027314
Email- barunsaikiaspke@gmail.com

Ref. No.....

Date:.....

Minute of Internal Complaint Committee (2020-2021)

29-10-2020

Today on 29th October 2020 Thursday , maintaining the Covid protocol, Anti-Sexual Harassment Committee of Sapekhati College holds it's meeting to discuss some important issues for the upcoming session. The proceeding of the previous meeting was placed and it was approved unanimously. The meeting was chaired by the Vice-Principal cum chairperson of the committee, and the objective of the meeting was stated by the Co-ordinator of the committee.

Resolutions of the meeting

1. Issued a notice for the students
2. Efforts for ensuring harassment free environment.
3. To organize awareness programme on gender sensitization for the students

S. Dutta

Co-ordinator
Internal Complaint Committee
Sapekhati College
Dist-Charaideo, Assam-785692

Barun Saikia
10-11-2020
Chairperson
Internal Complaint Committee
Sapekhati College
Sapekhati-785692

INTERNAL COMPLAINT COMMITTEE

SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)



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Chairperson
Mr. Barun Saikia
Vice- Principal
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Mobile No.-8134027314
Email- barunsaikiaspkc@gmail.com

Ref. No.....

Date:.....

Minute of Internal Complaint Committee (2021-22)

30-10-2021

Today on 30th October Saturday, maintaining the Covid protocol, Anti-Sexual Harassment Committee of Sapekhati College holds it's meeting to discuss some important issues for the upcoming session. The proceeding of the previous meeting was placed and it was approved unanimously. The meeting was chaired by the Vice-Principal cum chairperson of the committee and the objective of the meeting was stated by the Co-ordinator of the committee.

Resolution of the meeting


1. Issued a notice for the students to inform the authority if any form of harassment arises.
2. To ensure a harassment free environment.
3. To organize an awareness programme on gender sensitization
4. To publish an ISBN book on Gender Issues

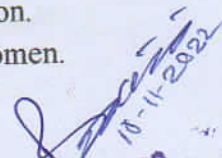
12-11-2021

Today on 12th November 2021 Friday, a general meeting was organized by Anti-Sexual Harassment Committee of Sapekhati College and the meeting was chaired by the Vice-Principal cum Chairperson of the Committee. The objective of the meeting was stated by the Co-ordinator cum convenor of the committee.

Resolutions of the meeting

1. To ensure overall wellbeing of students and staff of the institution.
2. To prevent discrimination and sexual harassment against the women.


Co-ordinator
Internal Complaint Committee
Sapekhati College
Sapekhati-785692


Chairperson
Internal Complaint Committee
Sapekhati College
Sapekhati-785692



INTERNAL COMPLAINT COMMITTEE

SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

Co-ordinator
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Chairperson
Mr. Barun Saikia
Vice- Principal
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Mobile No.-8134027314
Email- barunsaikiaspk@gmail.com

Ref. No.....

Date:.....

Minute of Internal Complaint Committee

(2021-22)

24-01-2022

Today on 24th January 2022 Monday, Internal Complaint Committee and Women Cell of Sapekhati College was celebrated Girl Child Day. The meeting was chaired by Principal and the objective of the meeting was stated by the Co-ordinator of the Sexual Harassment Committee.

Outcome of the Programme

1. Prevent discrimination and sexual harassment against women by promoting gender amity among students and employees.
2. To create friendly environment on the institution.


Co-ordinator
Internal Complaint Committee
Sapekhati College


18-11-2022
Chairperson
Internal Complaint Committee
Sapekhati College
Sapekhati-785692



ANTI-RAGGING CELL
SAPEKHATI COLLEGE, SAPEKHATI
DIST-CHARAIDEO, PIN-785692(ASSAM)

Co-ordinator
Mr. Tridip Kr. Phukon
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692
Mobile No.-9854481698

Chairperson
Principal i/c
P.O.-Sapekhati
Dist-Charaideo(Assam),Pin-785692

Ref. No.....

Date:.....

Anti-Ragging Cell

1. Mr. Hemanta Kr. Baruah Chairperson
Principal i/c
2. Mr. Tridip Kr. Phukon Co-ordinator
Assistant Professor
3. Mr. Barun Saikia Member
Vice-principal
4. Dr. Dipankar Malakar Co-ordinator, IQAC
5. Mrs. Jira Prova Borah Member
Assistant Professor
6. Mr. Abhijit Dutta Member
Assistant Professor
7. Sri Rishi Raj Konwar Member
General Secretary, Students Union
8. Sri. Biswajit Changmai Member
President, Students Union Body


Co-Ordinator Anti-Ragging Cell
Sapekhati College


Principal i/c
Sapekhati College